



Survey of Suppliers of Business Financing 2008

Confidential when completed.

Please provide your contact information below and correct pre-printed label information if necessary:

Legal Name:	
Business Name:	
No. & Street:	
City:	
Province:	
Postal Code:	

Please complete and return this questionnaire within 30 days of receipt.

Introduction

PURPOSE

In response to recommendations made by a federal task force on the financial sector, the Government of Canada has committed to improving the information available about financing small and medium-sized enterprises (SME) in Canada.

Statistics Canada is conducting this survey to collect and report aggregate information on the financing of SME. The information you provide will be used in the preparation of these reports.

AUTHORITY

Collected under authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S-19. Completion of this questionnaire is a legal requirement under this Act.

DATA-SHARING AGREEMENT

To reduce response burden, Statistics Canada has entered into an agreement under section 11 of the Statistics Act where data from this survey on firms located or operating in Québec will be shared with the Institut de la statistique du Québec. The Quebec Statistics Act includes the same provisions for confidentiality and penalties for disclosure of information as the federal Statistics Act.

CONFIDENTIALITY

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable business without the previous written consent of that business. The data reported on this questionnaire will be treated in confidence, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the Statistics Act are not affected by either the Access to Information Act or any other legislation.

RETURNING THIS QUESTIONNAIRE

Please complete this questionnaire within 30 days. Please follow the procedure outlined in the **respondent reporting guide** to electronically send back your questionnaire. Thank you.

FOR ASSISTANCE

If you require assistance in completing this questionnaire or if you have any comments or questions regarding this survey, please contact:

Operations and Integration Division

Statistics Canada
Ottawa, Ontario

K1A 0T6

Telephone: 613-951-0936

email: bssso@statcan.ca

Toll-free 1-877-481-8432

Fax: 613-951-0585

Toll-free 1-877-667-6684

Contact information

Please provide the name and title of the person who completed this questionnaire. We require this information for follow-up purposes. It is recommended that you keep a copy of this questionnaire for your records in case we require clarification about the information provided.

Name and title of the person who completed this questionnaire:

Name:	
Title:	
Telephone:	
Fax:	
Email:	
Date:	



Instructions

- * Please read through the entire questionnaire before attempting to respond. You may only have to provide data in one or two sections of Sections B, D or E.
- * All respondents must complete Section A.
- * Please explain any significant changes in accounting or basis of reporting affecting the comparison of this return with that of the previous year in the space provided at the end of the survey.
- * Please report for the consolidated enterprise that should include all consolidated branches, subsidiaries and affiliates located in Canada.
- * Please report all dollar amounts in thousands of Canadian dollars.
- * Your best estimates are acceptable when precise figures are not available.
- * Please report data pertaining to business clients only.
- * Please print clearly.

If you require assistance in completing this questionnaire or if you have any comments or questions regarding this survey, please contact:

Operations and Integration Division	Telephone: 613-951-0936
Statistics Canada	Toll-free 1-877-481-8432
Ottawa, Ontario	Fax: 613-951-0585
K1A 0T6	Toll-free 1-877-667-6684

Definitions

- Authorization level of client:** the maximum amount of money that a client is permitted to borrow from a supplier. This may or may not be the amount that a client actually borrowed.
- Business clients:** clients which are engaged in the production of goods and/or services for gain or profit; may be single proprietors, partnerships, corporations
- Business financing:** the provision of loans or the necessary funds to buy or improve capital assets for a new or existing business
- Enterprise:** the parent unit that independently directs and controls the allocation of resources and economic activities relating to operations in Canada, and for which accounting records provide a complete set of financial statements.
- Lease size of client:** the original value of the lease provided to the client.
- Total amounts authorized:** the authorization level of a client, aggregated over all clients falling into the particular size, industrial or geographic category.
- Total amounts outstanding:** the principal amount of money that a client has actually borrowed but not yet paid back, aggregated over all clients falling into the particular size, instrument, industrial or geographic category.
- Total lease amounts outstanding:** the amount of money that a client still owes on the lease, aggregated over all clients falling into the particular size, instrument, industrial or geographic category.
- Total number of business clients:** the number of businesses with an amount outstanding as of December 31, 2006, aggregated over all businesses falling into the particular size, industrial or geographic category.
- Total value of leases:** the original value of the lease, aggregated over all clients with lease amounts outstanding, falling into the particular size, instrument, industrial or geographic category.

A. General information

A1. What was the end date of this enterprise's most recently completed fiscal period?

End date

MM	YY

A2. What were the total assets of this enterprise in Canada as of the end of the most recently completed fiscal period?

Total assets (\$000)

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A3. Does this enterprise ask business clients to provide the number of employees or an employment size when obtaining or renewing financing?

	Yes (go to Question A4)	(Please indicate "Yes" with a "1" in cell A14)
	No (go to Section B)	(Please indicate "No" with a "2" in cell A15)

A4. Please report the distribution of these business clients by employment size.

Employment size	Total number of business clients
Zero employees	
1 to 4 employees	
5 to 19 employees	
20 to 49 employees	
50 to 99 employees	
100 to 499 employees	
500 or more employees	
Unknown	
Total	

Comments:

B. Debt financing

B1. Did this enterprise have credit outstanding to business clients (including agriculture) in Canada as of December 31, 2008? Credit refers to all loans, mortgages, credit cards and related debt items that your enterprise provided to any business in Canada.

Yes (go to Question B3)
 No (go to Section D)

(Please indicate "Yes" with a "1" in cell A6)

(Please indicate "No" with a "2" in cell A7)

Include:

- * Term loans and mortgage loans
- * Lines of credit and credit cards
- * Umbrella credit
- * Credit provided under government guarantees
- * Credit provided by a subsidiary or an affiliate to business clients
- * Credit provided to unrelated businesses only

Exclude:

- * Credit provided to a subsidiary or an affiliate
- * Loans or mortgages that you have received
- * Equity investments
- * Credit provided through factoring, i.e. invoice discounting or purchases of receivables
- * Leasing
- * Working capital financing (inventory financing, accounts receivables, etc.)

B2. Please go to Question B3.

For Information Only

B3. Please report all credit outstanding to business clients in Canada as of December 31, 2008 by instrument of business clients and by authorization level of business clients.

Table B3 has been modified. Responses are no longer required in the shaded cells.

Your best estimates are acceptable when precise figures are not available.

Instrument	Authorization level of client Less than \$25,000			Authorization level of client \$25,000 - \$49,999			Authorization level of client \$50,000 - \$99,999		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Term loans									
Mortgage loans									
Lines of credit									
Credit cards									
Umbrella credit									
Other * (specify below)									
Total - all instruments									

Instrument	Authorization level of client \$100,000 - \$249,999			Authorization level of client \$250,000 - \$499,999			Authorization level of client \$500,000 - \$999,999		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Term loans									
Mortgage loans									
Lines of credit									
Credit cards									
Umbrella credit									
Other * (specify below)									
Total - all instruments									

Instrument	Authorization level of client \$1,000,000 - \$4,999,999			Authorization level of client \$5,000,000 or more			Authorization level of client Total - all clients		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Term loans									
Mortgage loans									
Lines of credit									
Credit cards									
Umbrella credit									
Other * (specify below)									
Total - all instruments									

Please note that the "Total" row in Tables B3, B4 and B5 should be identical from table to table.

* Please specify what is included in 'Other' ==>

Comments on data reported in this section :

B4. Please report all credit outstanding to business clients in Canada as of December 31, 2008 by location of business clients and by authorization level of business clients. Please provide the same information as before but by geography of your clients.

Your best estimates are acceptable when precise figures are not available.

Province or territory	Authorization level of client Less than \$25,000			Authorization level of client \$25,000 - \$49,999			Authorization level of client \$50,000 - \$99,999		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Newfoundland and Labrador									
Prince Edward Island									
Nova Scotia									
New Brunswick									
Quebec									
Ontario									
Manitoba									
Saskatchewan									
Alberta									
British Columbia									
Yukon									
Northwest Territories									
Nunavut									
Unknown									
Total – Canada									

Province or territory	Authorization level of client \$100,000 - \$249,999			Authorization level of client \$250,000 - \$499,999			Authorization level of client \$500,000 - \$999,999		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Newfoundland and Labrador									
Prince Edward Island									
Nova Scotia									
New Brunswick									
Quebec									
Ontario									
Manitoba									
Saskatchewan									
Alberta									
British Columbia									
Yukon									
Northwest Territories									
Nunavut									
Unknown									
Total – Canada									

Province or territory	Authorization level of client \$1,000,000 - \$4,999,999			Authorization level of client \$5,000,000 or more			Authorization level of client Total - all clients		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Newfoundland and Labrador									
Prince Edward Island									
Nova Scotia									
New Brunswick									
Quebec									
Ontario									
Manitoba									
Saskatchewan									
Alberta									
British Columbia									
Yukon									
Northwest Territories									
Nunavut									
Unknown									
Total – Canada									

Please note that the "Total" row in Tables B3, B4 and B5 should be identical from table to table.

Comments on data reported in this section :

B5. Please report all credit outstanding to business clients in Canada as of December 31, 2008 by industry of business clients and by authorization level of business clients. Industry definitions, including knowledge-based industries, may be found in the worksheets named <Industry definitions> and <KBI definition>, respectively. Please provide the same information as before but by industry of your clients.

Your best estimates are acceptable when precise figures are not available.

Industry (NAICS code)	Authorization level of client Less than \$25,000			Authorization level of client \$25,000 - \$49,999			Authorization level of client \$50,000 - \$99,999		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Agriculture (111, 112, 1151, 1152)									
Forestry, fishing and hunting (113, 114, 1153)									
Mining and oil and gas extraction (21)									
Utilities (22)									
Construction (23)									
Manufacturing (31-33)									
Wholesale trade (41)									
Retail trade (44-45)									
Transportation and warehousing (48-49)									
Information and cultural industries (51)									
Finance and insurance (52)									
Real estate and rental and leasing (53)									
Professional, scientific and technical services (54)									
Management of companies and enterprises (55)									
Administration and waste management (56)									
Educational services (61)									
Health care and social assistance (62)									
Arts, entertainment and recreation (71)									
Accommodation and food services (72)									
Other services except public administration (81)									
All other industries and/or unknown									
Total – all industries									
Of which: knowledge-based industries									

Industry (NAICS code)	Authorization level of client \$100,000 - \$249,999			Authorization level of client \$250,000 - \$499,999			Authorization level of client \$500,000 - \$999,999		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Agriculture (111, 112, 1151, 1152)									
Forestry, fishing and hunting (113, 114, 1153)									
Mining and oil and gas extraction (21)									
Utilities (22)									
Construction (23)									
Manufacturing (31-33)									
Wholesale trade (41)									
Retail trade (44-45)									
Transportation and warehousing (48-49)									
Information and cultural industries (51)									
Finance and insurance (52)									
Real estate and rental and leasing (53)									
Professional, scientific and technical services (54)									
Management of companies and enterprises (55)									
Administration and waste management (56)									
Educational services (61)									
Health care and social assistance (62)									
Arts, entertainment and recreation (71)									
Accommodation and food services (72)									
Other services except public administration (81)									
All other industries and/or unknown									
Total – all industries									
Of which: knowledge-based industries									

Industry (NAICS code)	Authorization level of client \$1,000,000 - \$4,999,999			Authorization level of client \$5,000,000 or more			Authorization level of client Total - all clients		
	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Agriculture (111, 112, 1151, 1152)									
Forestry, fishing and hunting (113, 114, 1153)									
Mining and oil and gas extraction (21)									
Utilities (22)									
Construction (23)									
Manufacturing (31-33)									
Wholesale trade (41)									
Retail trade (44-45)									
Transportation and warehousing (48-49)									
Information and cultural industries (51)									
Finance and insurance (52)									
Real estate and rental and leasing (53)									
Professional, scientific and technical services (54)									
Management of companies and enterprises (55)									
Administration and waste management (56)									
Educational services (61)									
Health care and social assistance (62)									
Arts, entertainment and recreation (71)									
Accommodation and food services (72)									
Other services except public administration (81)									
All other industries and/or unknown									
Total – all industries									
Of which: knowledge-based industries									

Please note that the "Total" row in Tables B3, B4 and B5 should be identical from table to table.

Comments on data reported in this section :

B6. Please report actual losses (write-offs net of recoveries) during calendar year 2008 on credit to businesses in Canada by authorization level of business clients. If actual losses are not available please report loss provisions.

Your best estimates are acceptable when precise figures are not available.

Authorization level of client (report losses by the initial authorization levels)	Total losses (\$000)	Total number of business clients (for losses only)
Less than \$25,000		
\$25,000 - \$49,999		
\$50,000 - \$99,999		
\$100,000 - \$249,999		
\$250,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 - \$4,999,999		
\$5,000,000 or more		
Total - all clients		

Please check only one. C0002

- I reported actual losses
- I reported loss provisions
- I reported actual losses of **zero**

Comments on data reported in this section :

For Information Only

D. Factoring

D1. Did this enterprise provide factoring financing to business clients (including Agriculture) in Canada as of December 31, 2008? Factoring financing activities include invoice discounting and purchases of receivables.

Yes (go to Question D2) (Please indicate "Yes" with a "1" in cell A6)

No (go to Section E) (Please indicate "No" with a "2" in cell A7)

Include:

- * Invoice discounting
- * Purchases of receivables
- * Factoring provided by your subsidiary or an affiliate to business clients
- * Credit provided to unrelated businesses only

Exclude:

- * Credit provided to a subsidiary or an affiliate
- * Credit provided without invoice discounting or purchases or receivables
- * Securitization, Asset-backed securities or Special Purpose Trusts

For Information Only

D2. Please report factoring financing provided to business clients in Canada as of December 31, 2008 for total amounts authorized, total amounts outstanding and total number of clients.

Your best estimates are acceptable when precise figures

	Total amounts authorized (\$000)	Total amounts outstanding (\$000)	Total number of business clients
Total – all business clients			

Comments on data reported in this section :

For Information Only

E. Leasing

E1. Did this enterprise have leases outstanding to business clients (including Agriculture) in Canada as of December 31, 2008?

Yes (please go to Question E3) (Please indicate "Yes" with a "1" in cell A5)
 No (please go to Section F) (Please indicate "No" with a "2" in cell A6)

Include:

- * Leases on assets such as cars, trucks, machinery, equipment, computers and office equipment (fax machines, photocopiers, printers, etc.)
- * Credit provided under government guarantees
- * Leasing provided by a subsidiary or an affiliate to business clients

Exclude:

- * Leases provided to a subsidiary or an affiliate
- * Leases to individuals for non business purposes
- * Leases on real estate and office space
- * Short term rentals, i.e., less than one year

E2. Please go to Question E3.

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For Information Only

E3. Please report all leases outstanding to business clients in Canada as of December 31, 2008 by location of business clients and by lease size of business clients.

Your best estimates are acceptable when precise figures are not available.

Province or territory	Lease size of client Less than \$25,000			Lease size of client \$25,000 - \$49,999			Lease size of client \$50,000 - \$99,999		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Newfoundland and Labrador									
Prince Edward Island									
Nova Scotia									
New Brunswick									
Quebec									
Ontario									
Manitoba									
Saskatchewan									
Alberta									
British Columbia									
Yukon									
Northwest Territories									
Nunavut									
Unknown									
Total - Canada									

Province or territory	Lease size of client \$100,000 - \$249,999			Lease size of client \$250,000 - \$499,999			Lease size of client \$500,000 - \$999,999		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Newfoundland and Labrador									
Prince Edward Island									
Nova Scotia									
New Brunswick									
Quebec									
Ontario									
Manitoba									
Saskatchewan									
Alberta									
British Columbia									
Yukon									
Northwest Territories									
Nunavut									
Unknown									
Total - Canada									

Province or territory	Lease size of client \$1,000,000 - \$4,999,999			Lease size of client \$5,000,000 or more			Lease size of client Total - all clients		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Newfoundland and Labrador									
Prince Edward Island									
Nova Scotia									
New Brunswick									
Quebec									
Ontario									
Manitoba									
Saskatchewan									
Alberta									
British Columbia									
Yukon									
Northwest Territories									
Nunavut									
Unknown									
Total - Canada									

Comments on data reported in this section :

E4. Please report all leases outstanding to business clients in Canada as of December 31, 2008 by industry of business clients and by lease size of business clients. Industry definitions, including knowledge-based industries, may be found in the worksheets named <Industry definitions> and <KBI definition>, respectively.

Your best estimates are acceptable when precise figures are not available.

Industry (NAICS code)	Lease size of client Less than \$25,000			Lease size of client \$25,000 - \$49,999			Lease size of client \$50,000 - \$99,999		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Agriculture (111, 112, 1151, 1152)									
Forestry, fishing and hunting (113, 114, 1153)									
Mining and oil and gas extraction (21)									
Utilities (22)									
Construction (23)									
Manufacturing (31-33)									
Wholesale trade (41)									
Retail trade (44-45)									
Transportation and warehousing (48-49)									
Information and cultural industries (51)									
Finance and insurance (52)									
Real estate and rental and leasing (53)									
Professional, scientific and technical services (54)									
Management of companies and enterprises (55)									
Administration and waste management (56)									
Educational services (61)									
Health care and social assistance (62)									
Arts, entertainment and recreation (71)									
Accommodation and food services (72)									
Other services except public administration (81)									
All other industries and/or unknown									
Total - all industries									

Of which: knowledge-based industries

Industry (NAICS code)	Lease size of client \$100,000 - \$249,999			Lease size of client \$250,000 - \$499,999			Lease size of client \$500,000 - \$999,999		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Agriculture (111, 112, 1151, 1152)									
Forestry, fishing and hunting (113, 114, 1153)									
Mining and oil and gas extraction (21)									
Utilities (22)									
Construction (23)									
Manufacturing (31-33)									
Wholesale trade (41)									
Retail trade (44-45)									
Transportation and warehousing (48-49)									
Information and cultural industries (51)									
Finance and insurance (52)									
Real estate and rental and leasing (53)									
Professional, scientific and technical services (54)									
Management of companies and enterprises (55)									
Administration and waste management (56)									
Educational services (61)									
Health care and social assistance (62)									
Arts, entertainment and recreation (71)									
Accommodation and food services (72)									
Other services except public administration (81)									
All other industries and/or unknown									
Total - all industries									

Of which: knowledge-based industries

Industry (NAICS code)	Lease size of client \$1,000,000 - \$4,999,999			Lease size of client \$5,000,000 or more			Lease size of client Total - all clients		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Agriculture (111, 112, 1151, 1152)									
Forestry, fishing and hunting (113, 114, 1153)									
Mining and oil and gas extraction (21)									
Utilities (22)									
Construction (23)									
Manufacturing (31-33)									
Wholesale trade (41)									
Retail trade (44-45)									
Transportation and warehousing (48-49)									
Information and cultural industries (51)									
Finance and insurance (52)									
Real estate and rental and leasing (53)									
Professional, scientific and technical services (54)									
Management of companies and enterprises (55)									
Administration and waste management (56)									
Educational services (61)									
Health care and social assistance (62)									
Arts, entertainment and recreation (71)									
Accommodation and food services (72)									
Other services except public administration (81)									
All other industries and/or unknown									
Total - all industries									

Of which: knowledge-based industries

Please note that the "Total" row in Tables E3 and E4 should be identical from table to table.

Comments on data reported in this section :

E5. Please report actual losses (write-offs net of recoveries) during calendar year 2008 on leases to business clients in Canada by lease size of business clients. If actual losses are not available please report loss provisions.

Your best estimates are acceptable when precise figures are not available.

Lease size of client (report losses by the original value of the lease)	Total losses (\$000)	Total number of business clients (for losses only)
Less than \$25,000		
\$25,000 - \$49,999		
\$50,000 - \$99,999		
\$100,000 - \$249,999		
\$250,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 - \$4,999,999		
\$5,000,000 or more		
Total - all clients		

Please check only one. C0002

- I reported actual losses
- I reported loss provisions
- I reported actual losses of **zero**

Comments on data reported in this section :

For Information Only

E6. Please report all leases outstanding to business clients in Canada as of December 31, 2008 by type of lease.

Table E6 has been modified. Responses are no longer required in the shaded cells.

A **capital lease** is used to finance equipment for the major part of its useful life (more than 75%) and there is a reasonable assurance (through a purchase option or a transfer of ownership) that the lessee will obtain ownership of the equipment by the end of the lease term. An **operating lease** usually finances equipment for less than its useful life and at the end of the lease term the ownership of the equipment remains with the lessor and the lessee can return the equipment to the lessor without further obligation.

Your best estimates are acceptable when precise figures are not available.

Instrument	Lease size of client Less than \$25,000			Lease size of client \$25,000 - \$49,999			Lease size of client \$50,000 - \$99,999		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Capital leases									
Operating leases									
Other * (specify below)									
Total – all types of leases									

Instrument	Lease size of client \$100,000 - \$249,999			Lease size of client \$250,000 - \$499,999			Lease size of client \$500,000 - \$999,999		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Capital leases									
Operating leases									
Other * (specify below)									
Total – all types of leases									

Instrument	Lease size of client \$1,000,000 - \$4,999,999			Lease size of client \$5,000,000 or more			Lease size of client Total - all clients		
	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients	Total value of leases (\$000)	Total lease amounts outstanding (\$000)	Total number of business clients
Capital leases									
Operating leases									
Other * (specify below)									
Total – all types of leases									

Please note that the "Total" row in Tables E3, E4 and E6 should be identical from table to table.

* Please specify what is included in "Other" ==>

Comments on data reported in this section :

For Information Only

F. Conclusion

F1. How long did you spend collecting the data and completing this questionnaire?

--

 hours

Please explain any significant changes in accounting or basis of reporting affecting the comparison of this return with that of the previous year.

If you have any comments concerning this survey please make note of them in the space below.

Comments:

Thank you for your co-operation in filling out this questionnaire.

PLEASE KEEP A COPY OF THIS SURVEY FOR ADMINISTRATIVE FOLLOW-UP.

For Information Only

North American Industry Classification System (NAICS)

Agriculture (111, 112, 1151, 1152)

111 Crop Production

This subsector comprises establishments, such as farms, orchards, groves, greenhouses and nurseries, primarily engaged in growing crops, plants, vines, trees and their seeds (excluding those engaged in forestry operations).

112 Animal Production

This subsector comprises establishments, such as ranches, farms and feedlots, primarily engaged in raising animals, producing animal products and fattening animals.

1151 Support Activities for Crop Production

This industry comprises establishments primarily engaged in providing support activities for growing crops.

1152 Support Activities for Animal Production

This industry comprises establishments primarily engaged in providing support activities related to raising livestock, including companion animals.

Forestry, Fishing and Hunting (113, 114, 1153)

113 Forestry and Logging

This subsector comprises establishments primarily engaged in growing and harvesting timber on a long production cycle (of ten years or more).

114 Fishing, Hunting and Trapping

This subsector comprises establishments primarily engaged in harvesting fish and other wild animals from their natural habitats.

1153 Support Activities for Forestry

This industry comprises establishments primarily engaged in performing particular support activities, related to harvesting timber.

21 Mining and Oil and Gas Extraction

This sector comprises establishments primarily engaged in extracting naturally occurring minerals and engaged in exploration for minerals, development of mineral properties and mining operations.

22 Utilities

This sector comprises establishments primarily engaged in operating electric, gas and water utilities.

23 Construction

This sector comprises establishments primarily engaged in constructing, repairing and renovating buildings and engineering works, and in subdividing and developing land.

31-33 Manufacturing

This sector comprises establishments primarily engaged in the physical or chemical transformation of materials or substances into new products.

41 Wholesale Trade

This sector comprises establishments primarily engaged in wholesaling merchandise and providing related logistics, marketing and support services. The wholesaling process is generally an intermediate step in the distribution of merchandise and is therefore organized to sell merchandise in large quantities to retailers, and business and institutional clients.

44-45 Retail Trade

This sector comprises establishments primarily engaged in retailing merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. The retailing process is the final step in the distribution of merchandise and they are organized to sell merchandise in small quantities to the general public.

48-49 Transportation and Warehousing

This sector comprises establishments primarily engaged in transporting passengers and goods, warehousing and storing goods, and providing services to these establishments.

51 Information and Cultural Industries

This sector comprises establishments primarily engaged in creating and disseminating information and cultural products, such as written works, musical works or recorded performances, recorded dramatic performances, software and information databases, or providing the means to disseminate them. Establishments that provide access to equipment and expertise to process information are also included. This sector includes publishing industries, software publishing, the motion picture and sound recording industries, the broadcasting and telecommunications industries, and the information services and data processing industries.

52 Finance and Insurance

This sector comprises establishments primarily engaged in financial transactions (transactions involving the creation, liquidation, or change in ownership of financial assets) or in facilitating financial transactions.

53 Real Estate and Rental and Leasing

This sector comprises establishments primarily engaged in renting, leasing or otherwise allowing the use of tangible or intangible assets.

54 Professional, Scientific and Technical Services

This sector comprises establishments primarily engaged in activities in which human capital is the major input. These establishments make available the knowledge and skills of their employees, often on an assignment basis. The main components of this sector are legal services industries, accounting and related services industries, architectural, engineering and related services industries, surveying and mapping services industries, design services industries, management, scientific and technical consulting services industries, scientific research and development services industries, and advertising services industries.

55 Management of Companies and Enterprises

This sector comprises establishments primarily engaged in managing companies and enterprises and/or holding the securities or financial assets of companies and enterprises, for the purpose of owning a controlling interest in them and/or influencing their management decisions.

56 Administrative and Support, Waste Management and Remediation Services

Two different types of establishments are included here: those primarily engaged in activities that support the day-to-day operations of other organizations; and those primarily engaged in waste management activities.

61 Educational Services

This sector comprises establishments primarily engaged in providing instruction and training in a wide variety of subjects. This instruction and training is provided by specialized establishments, such as schools, colleges, universities and training centres.

62 Health Care and Social Assistance

This sector comprises establishments primarily engaged in providing health care by diagnosis and treatment, providing residential care for medical and social reasons, and providing social assistance, such as counselling, welfare, child protection, community housing and food services, vocational rehabilitation and child care, to those requiring such assistance.

71 Arts, Entertainment and Recreation

This sector comprises establishments primarily engaged in operating facilities or providing services to meet the cultural, entertainment and recreational interests of their patrons. They produce, promote or participate in live performances, events or exhibits intended for public viewing; provide the artistic, creative and technical skills necessary for the production of artistic products and live performances; preserve and exhibit objects and sites of historical, cultural or educational interest; and operate facilities or provide services that enable patrons to participate in sports or recreational activities or pursue amusement, hobbies and leisure-time interests.

72 Accommodation and Food Services

This sector comprises establishments primarily engaged in providing short-term lodging and complementary services to travellers, vacationers and others, in facilities such as hotels, motor hotels, resorts, motels, casino hotels, bed and breakfast accommodation, housekeeping cottages and cabins, recreational vehicle parks and campgrounds, hunting and fishing camps, and various types of recreational and adventure camps.

81 Other Services (except Public Administration)

This sector comprises establishments, not classified to any other sector, primarily engaged in repairing, or performing general or routine maintenance, on motor vehicles, machinery, equipment and other products to ensure that they work efficiently; providing personal care services, funeral services, laundry services and other services to individuals, such as pet care services and photo finishing services; organizing and promoting religious activities; supporting various causes through grant-making, advocating (promoting) various social and political causes, and promoting and defending the interests of their members. Private households are also included.

91 Public Administration

This sector comprises establishments primarily engaged in activities of a governmental nature, that is, the enactment and judicial interpretation of laws and their pursuant regulations, and the administration of programs based on them.

Knowledge-Based Industries (KBIs)

Introduction

Knowledge based firms are considered the backbone of the "new economy." They have been considered to be consistently outperforming the total economy in terms of growth and job creation since the 1970s. Because of their smaller size and the nature of their activities, they imply different challenges for traditional suppliers of finance. Typically, firms involved in pharmaceuticals, health biotech, new materials, telecommunications, information technology, software, medical equipment and avionics are considered to be in the knowledge-based industries. They have long product development cycles and their comparative advantage usually comes from innovative and creative people who make up the development team. These companies face particular financing challenges because of their lack of fixed assets, the difficulty that traditional lenders have in assessing their potential, and the unique operational risks they face. As a result of challenges faced by these firms in obtaining financing, we have been asked to undertake collection of data related to the knowledge based industries to see the extent of financing activities related to firms in these industries.

Definition for KBI

In 1996, based on research undertaken by Industry Canada and the Business Development Bank of Canada, a definition of knowledge-based industries (KBI) was developed using the Standard Industrial Classification (SIC). This has since been converted to the North American Industrial Classification System (NAICS). Since there was no single definition of KBI, Industry Canada proposed the use of a two-tiered categorization of industries that would be appropriate for identifying industries as KBI.

* Tier I - a narrow band of science and technology-based firms, composed of knowledge producers; and

* Tier II - a broad band of "high knowledge" firms which, based on measures of research and development and knowledge worker inputs, could be considered to be business innovators and high-knowledge users.

These are the industries that are included in the Tier I group:

NAICS 2002	Industry
325410	Pharmaceutical and Medicine Manufacturing
333310	Commercial and Service Industry Machinery Manufacturing
334110	Computer and Peripheral Equipment Manufacturing
334210	Telephone Apparatus Manufacturing
334220	Radio and Television Broadcasting and Wireless Communications Equipment Manufacturing
334290	Other Communications Equipment Manufacturing
334310	Audio and Video Equipment Manufacturing
334410	Semi-Conductor and Other Electronic Component Manufacturing
334511	Navigational and Guidance Instruments Manufacturing
334512	Measuring, Medical and Controlling Devices Manufacturing
335920	Communication and Energy Wire and Cable Manufacturing
336410	Aerospace Products and Parts Manufacturing
511210	Software Publishers
512110	Motion Picture and Video Production
512190	Post-Production and Other Motion Picture and Video Industries
515210	Pay and Specialty Television
517110	Wired Telecommunications Carriers
517210	Wireless Telecommunications Carriers (Except Satellite)
517310	Telecommunications Resellers
517410	Satellite Telecommunications
517510	Cable and Other Program Distribution
517910	Other Telecommunications
518210	Data Processing, Hosting and Related Services
541360	Geophysical Surveying and Mapping Services
541370	Surveying and Mapping (Except Geophysical) Services
541380	Testing Laboratories
541510	Computer Systems Design and Related Services
541620	Environmental Consulting Services
541690	Other Scientific and Technical Consulting Services
541710	Research and Development in the Physical, Engineering and Life Sciences

These are the industries that are included in the Tier II group:

NAICS 2002	Industry
221111	Hydro-Electric Power Generation
221112	Fossil-Fuel Electric Power Generation
221113	Nuclear Power Generation
221119	Other Electric Power Generation
221121	Electric Bulk Power Transmission and Control
221122	Electric Power Distribution
324110	Petroleum Refineries
324121	Asphalt Paving Mixture and Block Manufacturing
324190	Other Petroleum and Coal Products Manufacturing
325110	Petrochemical Manufacturing
325120	Industrial Gas Manufacturing
325130	Synthetic Dye and Pigment Manufacturing
325181	Alkali and Chlorine Manufacturing
325189	All Other Basic Inorganic Chemical Manufacturing
325190	All Other Basic Organic Chemical Manufacturing
325210	Resin and Synthetic Rubber Manufacturing
325313	Chemical Fertilizer (except Potash) Manufacturing
325314	Mixed Fertilizer Manufacturing
325320	Pesticide and Other Agricultural Chemical Manufacturing
325520	Adhesive Manufacturing
325910	Printing Ink Manufacturing
325920	Explosives Manufacturing
325991	Custom Compounding of Purchased Resins
325999	All Other Miscellaneous Chemical Product Manufacturing
332991	Ball and Roller Bearing Manufacturing
333110	Agricultural Implement Manufacturing
333120	Construction Machinery Manufacturing
333130	Mining and Oil and Gas Field Machinery Manufacturing
333210	Sawmill and Woodworking Machinery Manufacturing
333220	Rubber and Plastics Industry Machinery Manufacturing
333291	Paper Industry Machinery Manufacturing
333299	All Other Industrial Machinery Manufacturing
333413	Industrial and Commercial Fan and Blower and Air Purification Equipment Manufacturing
333416	Heating Equipment and Commercial Refrigeration Equipment Manufacturing
333611	Turbine and Turbine Generator Sets Units Manufacturing
333619	Other Engine and Power Transmission Equipment Manufacturing
333910	Pump and Compressor Manufacturing
333920	Material Handling Equipment Manufacturing
333990	All Other General-Purpose Machinery Manufacturing
335311	Power Distribution and Specialty Transformers Manufacturing
335312	Motor and Generator Manufacturing
335315	Switchgear and Switchboard, and Relay and Industrial Control Apparatus Manufacturing
336320	Motor Vehicle and Electronic Equipment Manufacturing
486110	Pipeline Transportation of Crude Oil
486210	Pipeline Transportation of Natural Gas
486910	Pipeline Transportation of Refined Petroleum Products
486990	All Other Pipeline Transportation
541310	Architectural Services
541320	Landscape Architectural Services
541330	Engineering Services
541340	Drafting Services